



## Hanscom Move-Out Charges

### Kitchen:

Missing/broken parts in refrigerator	TBD
Vinyl replacement (per sq. yard)	\$27
Cabinet faces	TBD
Cabinet drawers	\$50
Range/oven replacement starting at	\$590
Drip pans	\$2.50
Range hood	\$75
Top mount refrigerator replacement	\$980
Side by side refrigerator replacement	\$1250
Dishwasher replacement	\$380
Fluorescent light fixtures starting at	\$75
Sink replacement starting at	\$150
Faucet replacement starting	\$75
Countertop replacement starting at	\$400
Appliances to clean (each)	\$75
Vinyl not clean	\$100

### Bathrooms:

Sink replacement starting at	\$100
Vanity starting at	\$250
Bathtub/shower replacement starting at	\$500
Shower rod	\$25
Toilet replacement	\$200
Toilet seats	\$25
Toilet paper holder	\$20
Towel bar	\$20
Towel ring	\$10

### Exterior:

Damaged garage doors	\$750
Garage door openers	\$250
Garage door opener remote	\$40
Clean trash/recycle bin (each)	\$25
Yard cleaning starting at	\$75
Trash removal starting at	\$50
Pet waste removal <b>starting at</b>	\$100

\*Additional charges not included on this sheet may be incurred at time of move out

\*Prices are based on signature date and are subject to change without notice

### Living room, Dining, Hallways and Bedrooms:

Light fixtures starting at	\$50
Ceiling fan replacement	\$150
Thermostat	\$60
Door stops	\$5
Door knobs	\$15
Smoke detector (Gentex)	\$75
Smoke detector (BRK)	\$25
CO alarm	\$40
Closet doors	\$50/ea
Vacuum starting at	\$50

### Other:

Drywall repair per sq. ft.	\$15
Door locks	\$50
Carpet replacement per sq. yard	\$16
Vinyl replacement per sq. yard	\$27
Window glass replacement starting at	\$200
Window blinds	\$15
Faux wood window blinds	\$75
Window screens	\$45
Window sills to clean (per window)	\$10
Professional carpet cleaning (avg cost)	\$400
General cleaning	\$200-500
Damaged door/window trim per piece	\$25
Damaged door jam	\$100
Hollow core door	\$75
Solid core door	\$175
Prehung door	\$225
Electrical outlets/switches	\$15
Outlet/switch plates	\$2

Prices above are estimates or starting prices. All replacement costs will be charged based on the cost of actual replacement (no proration), which can be higher than what is listed. **Only** carpet and vinyl are pro-rated based on an average seven (7) years. Flooring must have completed full calendar year in life cycle average to count towards the next year. Additional paint charges, carpet stains, resurface of tubs or countertops, will be charged at actual cost from vendor. Damages to garages will vary and be based on replacement/repair cost. **Additional damages may be charged for items that are not noticed at time of final inspection**, usually, but not limited to pet/urine odor, smoke stains that require an additional coat of paint, lawn damages from removal of fencing or other items not identified during inspection. All post move-out discoveries will be documented with photographs, which will accompany any revised charges.

Address: \_\_\_\_\_

Resident Name: \_\_\_\_\_

Resident Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Hunt Representative: \_\_\_\_\_

Date: \_\_\_\_\_



## Cleaning Checklist

- Clean windows (inside only) sills, jams and sash
- Storm door (window, screens, jam and sash) no dirt or handprints
- Broom swept: basement/bulkhead/garage/storage area
- All cabinets and drawers (no contact paper) must be wiped inside and out
- Kitchen countertops must be wiped down
- Sink and faucets must be wiped down
- Clean bathrooms to include toilet, tub and surround, vinyl, sink and faucet
- Clean oven thoroughly to include the glass in the door, burners, and racks
- Clean refrigerator inside and out to include underneath the drawers, top, door seal, and vacuum floor underneath
- Clean dishwasher including door seal and drain basket, run cycle empty with 1 cup bleach
- Clean exhaust fan underneath range hood, housing and filter
- Place light globes in dishwasher free of dust and bugs to be washed
- Window blinds must be wiped down, make sure they are free of dust
- Floors (vinyl, tile, hardwood, or any hard surface floor) damp mop with mild cleaner, no wax in corners
- Carpets: Must be left in a clean condition: vacuumed and any dirt or spots cleaned with a steam cleaner

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- Painted colored walls need to be primed
  - Walls: no nails, hooks, shelves, crayon, pen marks, handprints, wallpaper, stenciling, stickers, glue, etc.
  - Basement, garage, driveway, and any storage areas (condition it must be in) no nails, hooks, shelves, walls, cobwebs, oil spots
  - Yard, all holes filled, area seeded (seasonal) mow, rake, shovel, and edge
  - Yard, all landscaping returned to its original state at move in, no trash, cigarette butts or pet waste
  - Leave satellite dish including all brackets and screws attached to house to prevent leakage. Remove if on free standing pole
  - Remove child protective devices from cabinets, electrical outlets, stairs, ect.
  - Return all keys issued. They are due at final inspection, a \$50 per lock and \$40 per remote charge will apply for keys missing  
House: \_\_\_\_\_ Garage: \_\_\_\_\_ Mailbox: \_\_\_\_\_ Storage/Other: \_\_\_\_\_
  - No personal items remaining in quarters/garage/yard or at curb at final inspection
  - Sheds and fences must be removed from property unless stated by inspector based on condition, rules, and regulations
  - All windows must be closed at locked by start of final inspection
  - Trash and recycle bins must be cleaned out and placed in basement, garage, or behind home
  - Plan trash accordingly by removing trash the week prior to your move out inspection date. Charges will be assessed for removal of trash present at move out inspection. Minimum charge is \$50, but will go up depending upon the amount of trash left behind. Bulk item charges are assessed separately.**

Additional items to be completed before final inspection:

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All of the above was explained to me and I fully understand all conditions and responsibilities necessary to clear Housing. If you have any questions or concerns from the above mentioned please let us know immediately. Charges assessed MUST be paid in the form of a *cashier's check or money order*. **NO CASH PAYMENTS ARE ALLOWED.**

**Resident Initials:** \_\_\_\_\_