



Hanscom Family Housing
101 Northbridge Road
Hanscom AFB, MA 01731
Phone: 781-745-1800

Fence Installation Request Form

Approved pending prior to installation

1. Mark off the area for requested approval (guidelines below)
2. Contact Dig Safe (888-344-7233) to receive a certificate number
3. Place a maintenance work order (781-745-1800) to approve area based on:
 - Chain Link Only
 - No more than 50ft. from the back of the unit
 - No taller than 4ft in height
 - No side fencing is permitted
 - Cannot block walkways
 - Minimum of 1 gate
 - Cannot block access to mechanical room/HVAC systems
 - Cannot interfere with other yards/common areas or their landscaping access
 - Hand-dug only - cannot be cemented in

Address: _____ Date: _____

Resident Name: _____ Signature: _____

Leasing/Maintenance Use Only: Approved _____ Disapproved _____

Conditions/Notes:

- By installing a fence, you become responsible for all landscaping within that area.
- Area must be kept in a clean condition free of pet waste and debris.
- Fence is required to be removed, and landscaping back to its original condition, prior to final inspection unless stated at pre-inspection by leasing/maintenance inspector.
- Any damages including but not limited to acts of God, human failure, and accidents will fall under responsibility of resident for repairs. Hanscom Family Housing will not be responsible for any damages or repairs.

Signature: _____ Date: _____

Hanscom Family Housing Representative